## Startup Cost Worksheet

This worksheet is set up as a restaurant startup. You may use this sheet to calculate the startup costs for your own business. You may change the expense categories or add new categories to fit your business profile. Enter one-time and monthly expenses in the appropriate columns. Your estimations should go into the "Budget" column, and the exact amount should go into the "Actual" column. "Total Funds Required" is the total estimated amount you will need to start your company. We always suggest a 3 month projection before starting to see a revenue stream.

| One-time expenses | Budget | Actual |
| :---: | :---: | :---: |
| Rent |  |  |
| Security deposit | 1,200.00 |  |
| First month's rent | 1,200.00 |  |
| First month's utilities (including phone and Internet) | 250.00 |  |
| Improvement costs |  |  |
| Kitchen improvements | 800.00 |  |
| Tables and furniture | 1,500.00 |  |
| Utensils, dishes, and kitchen and bar equipment | 350.00 |  |
| Inventory |  |  |
| Food | 1,250.00 |  |
| Beverage | 700.00 |  |
| Alcohol | 900.00 |  |
| Miscellaneous |  |  |
| Licenses and permits | 150.00 |  |
| Legal fees | 300.00 |  |
| Signage | 550.00 |  |
| Technology | 300.00 |  |
| Software | 400.00 |  |
| Total funds required | 9,850.00 | 0.00 |

## Monthly expenses

Budget
Actual

| Rent |  |  |
| :---: | :---: | :---: |
| Monthly rent | 1,200.00 |  |
| Property insurance | 300.00 |  |
| Utilities | 250.00 |  |
| Employees |  |  |
| Payroll | 3,000.00 |  |
| Payroll taxes | 1,250.00 |  |
| Health insurance | 650.00 |  |
| Professional services |  |  |
| Accounting | 200.00 |  |
| Legal | 250.00 |  |
| Consultants | 200.00 |  |
| Other | 50.00 |  |
| Supplies |  |  |
| Office supplies | 150.00 |  |
| Operating supplies | 200.00 |  |
| Marketing |  |  |
| Digital advertising | 350.00 |  |
| Promotional materials | 400.00 |  |
| Miscellaneous |  |  |
| Liability insurance | 400.00 |  |
| Repairs and maintenance | 200.00 |  |
| Organizational dues | 75.00 |  |
| Total monthly expenses | 9,125.00 | 0.00 |
| 18,975.00 |  |  |

